

North West London Joint Health Overview and Scrutiny Committee (NWL JHOSC)

Arrangements for Next Municipal Year

Recommendations

The committee members are asked to note the contents of this report and agree to:

1. Instruct support officers to put in place arrangements for the NWL JHOSC annual meeting, and as soon as practicable:
2. Seek local agreement on whether their borough will continue to participate on the NWL JHOSC
3. If continuing to participate provide details to officers of the elected members who will represent their borough on the NWL JHOSC
4. Note that the position of Chair and Vice-chair will need to be agreed at the annual meeting

1. Introduction

- 1.1** According to its terms of reference the Committee is required to hold an annual review of its work in May of each year, or as soon as practical thereafter, where it will consider and decide whether there is a need for the NWL JHOSC to continue or whether it has fulfilled its remit.
- 1.2** At this annual meeting it is intended that the Committee will also, in consultation with the North West London Collaboration of Clinical Commissioning Groups, agree a work programme for the forthcoming municipal year.
- 1.3** This reports provides guidance to the Committee on what steps each individual borough will need to undertake in advance of the annual meeting.

2. Current Status

- 2.1** The North West London Joint Health Overview and Scrutiny Committee (NWL JHOSC) was formed by the London Boroughs of North West London at the request of NHS North West London as part of the statutory consultation process for *Shaping a Healthier Future (SaHF)*. The NWL JHOSC held its first meeting in July 2012 and completed its review of the hospital reconfiguration consultation in November 2012 with the submission of its final report to the NHS. This submission completed the NWL JHOSCs statutory role in the reconfiguration process¹.
- 2.2** In November 2013, following the final decision on the structure of the reconfiguration setting out which hospitals would be developed as major and local hospitals, the North West London Collaboration of Clinical Commissioning Groups submitted a report to the NWL JHOSC requesting that

¹ Local authorities are required to appoint joint scrutiny committees where a relevant NHS body or health service provider consults more than one local authority's health scrutiny function about substantial reconfiguration proposals. When the joint scrutiny committee completes its review they can submit recommendations to the NHS body with the health service required to respond to these recommendations.

the Committee continued to provide a forum where issues relating to *SaHF*, which cross borough boundaries, could be scrutinized and discussed.

- 2.3** At the 6th August 2014 meeting the NWL JHOSC operated under provisional arrangements with Cllr Mel Collins (LB Hounslow) acting as interim Chair. When the Committee reconvened in the autumn it reconfirmed its terms of reference and set out a work programme to reflect the business planning and implementation timeframe of the *SaHF* programme.
- 2.4** Revised Terms of Reference were agreed at the 16th October 2014 meeting and the Committee has met three times since then, the last meeting held on 14th October 2015.
- 2.5** To ensure that proper governance arrangements are in place for the Committee alongside a structured work programme the annual meeting is required to:
- Confirm the NWL JHOSC wishes to continue
 - Elect a Chair and Vice-chair
 - Agree a work programme for the year
 - Review the terms of reference of the Committee, and
 - Agree how member boroughs will provide ongoing officer support
- 2.6** This is to provide a clear understanding for all stakeholders of the role and remit of the Committee and the areas of the *SaHF* programme that it wishes to focus on, and to provide member boroughs with an indication of the timelines and resources required to ensure the Committee can effectively fulfil its remit.
- 2.7** In order to facilitate this process each borough is requested as part of their own health scrutiny planning arrangements to consider the points above at paragraph 2.5 and to request their officers to liaise with officers from the London Borough of Hounslow so that arrangements for the annual meeting can be put in place.
- 2.8** For reference the current terms of reference and committee membership is set out at Appendix A below.

APPENDIX A

North West London Joint Health Overview and Scrutiny Committee Terms of Reference

1. Membership

Membership of the NWL JHOSC will be two members from each participating council. In terms of voting rights each borough will have one vote. Individual boroughs may nominate co-optees to be their second representative as a non-voting member (only elected members may vote on behalf of a borough).

As of 16th May 2016 the membership of the JHOSC consists of the following boroughs and elected members:

London Borough of:	First Member	Second Member
Brent	Cllr Matt Kelcher	Cllr Mary Daly
Ealing	Cllr Theresa Byrne	Cllr Peter Mason
Hammersmith & Fulham	Cllr Rory Vaughan	Cllr Sharon Holder
Harrow	Cllr Rekha Shah	Cllr Vina Mithani
Hounslow	Cllr Melvin Collins	Cllr Myra Savin
Kensington & Chelsea	Cllr Charles Williams	Cllr Wil Pascall
Richmond	Cllr John Coombs	Cllr Liz Jaeger
Westminster City Council	Cllr Antonia Cox	Cllr Barbara Arzymanow

2. Quorum

The committee will require at least six members in attendance to be quorate.

3. Chair and Vice Chair

The NWL JHOSC will elect its own chair and vice chair.

Elections will take place on an annual basis each May, or as soon as practical thereafter, such as to allow for any annual changes to the committee's membership.

4. Duration

The planned implementation timeframe for *The Shaping a Healthier Future Programme* runs up to 2018. It is proposed that the NWL JHOSC operates alongside the implementation programme up to 2018 with its duration expanded should the SaHF programme run beyond this date.

It is important that the NWL JHOSC operates on the basis of being able to contribute to the effective scrutiny of cross-borough issues relating to SaHF and provides a forum for cross borough engagement and consultation between its member local authorities, and health service commissioners and providers. As such, it is proposed that the committee will also hold an annual review in May each year, or as soon as practical thereafter, where it will consider and decide whether there is a need for the NWL JHOSC to continue or whether it has fulfilled its remit and should terminate earlier than 2018. This would not preclude individual local authorities from giving notice at the NWL JHOSC annual meeting of their intention to withdraw from the Committee. Should there be any proposals for a JHOSC beyond this date, this would

be considered by each participating authority in line with its own constitution and policies.

5. Remit of the NWL JHOSC

In recognition of the decision of the NWL JHOSC at the November 2012 meeting the Committee's remit will be based on performing the following functions:

1. To scrutinise the 'Shaping a Healthier Future' reconfiguration of health services in North West London; in particular the implementation plans and actions by the North West London Collaboration of Clinical Commissioning Groups (NWL CCGs), focussing on aspects with cross borough implications.
2. To make recommendations to NWL CCGs, NHS England, or any other appropriate outside body in relation to the 'Shaping a Healthier Future' plans for North West London; and to monitor the outcomes of these recommendations where appropriate.
3. To require the provision of information from, and attendance before the committee by, any such person or organisation under a statutory duty to comply with the scrutiny function of health services in North West London.

The stated purpose of the NWL JHOSC is to consider issues with cross-borough implications arising as a result of the Shaping a Healthier Future reconfiguration of health services, taking a wider view across North West London than might normally be taken by individual Local Authorities.

At each annual meeting the NWL JHOSC will develop, in consultation with the North West London Collaboration of Clinical Commissioning Groups, a work programme for the forthcoming municipal year based upon their agreed remit.

Individual local authority members of the NWL JHOSC will continue their own scrutiny of health services in, or affecting, their individual areas (including those under 'Shaping a Healthier Future'). Participation in the NWL JHOSC will not preclude any scrutiny or right of response by individual boroughs.

In particular, and for the sake of clarity, the NWL JHOSC is a discretionary joint committee and therefore is not appointed for and nor does it have delegated to it the functions or powers of the local authorities, either individually or jointly, under Section 23(9) of the local authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.

This means that in accordance with the Regulations and subsequent non-statutory guidance the power of referral to the Secretary of State is not delegated to the NWL JHOSC but retained by individual boroughs.